



## MICROCREDIT SUMMIT CAMPAIGN

A Project of RESULTS Educational Fund

### State of the Campaign Report Internship

*Applications received on a rolling basis*

#### How you will benefit

You will gain a nuanced understanding of the microfinance and financial inclusion sector, particularly who the actors are, what the challenges and exciting innovations are, and how the sector is evolving to better serve the interest of the extreme poor.

You will have opportunities to interact directly with major microfinance actors, as well as to attend learning events and seminars in the DC area.

You will learn about various issues that concern microfinance practitioners, such as social performance, health integration, and gender empowerment.

You will be an integral part of a close-knit and fast-paced team, observing the inner-workings of a development organization.

You will hone your coordination and language skills—from communicating with microfinance institutions and networks around the world, to learning how to work with data reported to our organization, to creating new material to feature on the report’s website, to researching possible topics for our next report— you will harness your team building skills and experience in research and event coordination.

#### What you will do

You will support the Microcredit Summit Campaign’s *State of the Microcredit Summit Campaign Report (SOCR)* as an SOCR intern putting together the various components that make up the report in order to make it the most comprehensive report specifically focused on providing the poorest with financial tools to help them move out of poverty by,

- Reviewing drafts of translated materials for the upcoming SOCR 2014,

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*The Microcredit Summit Campaign is a global anti-poverty campaign pursuing two goals: 1) reaching 175 million of the world’s poorest families with microfinance and 2) helping 100 million families lift themselves out of extreme poverty.*

*The Campaign convenes a broad array of actors involved with microfinance to promote best practices in the field, to stimulate the exchange of knowledge and to work towards alleviating world poverty through microfinance.*

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#### Your impact

*As the State of the Campaign Report intern, you will*

**Compile the most comprehensive report on poverty-focused microfinance**

*cultivate relationships with institutions and networks around the world*

**make our report the “go-to” source for the state of microfinance**

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including the Report's narrative, infographics, graphs, tables, interview transcripts, and report appendices

- Coordinating logistics for the launch of our SOCR 2014
- Assisting in encouraging dissemination of the Report's 2014 launch to local news outlets through communication with regional microfinance networks
- Aiding in communicating the transition of our data collection process to microfinance institutions and networks around the world through multiple calls and email correspondences
- Maintaining the Report's website active by editing and putting together new videos from interviews conducted during our 2013 Summit
- Carrying out data requests by learning how to export information from our database
- Translation of documents/ communications material into French and/or Spanish
- Other support and special projects as related to the overall Campaign as needed

## What we will be considering

- Candidates should be able to commit a minimum of 24 hours per week; preference will be given to those who can commit to 40 hours per week.
- Duration:
  - Spring: through May 30; preference to longer commitment.
  - Summer: May 30 – August 22, preference to those able to stay for the Fall semester
- Proficient spoken and written English and French and/or Spanish required. Arabic and Portuguese are also useful. Candidates should feel comfortable talking on the phone in a language other than English. Experience in translation helpful.
- Good organizational skills and ability to track and follow up on communication on a regular basis.
- Experience working with Word Press helpful.
- Candidates should be highly motivated self-starters with a passion for international development, and particularly for reaching and empowering the very poor.
- Candidates do NOT have to currently be enrolled in an academic program.

***PLEASE NOTE:*** This is an unpaid internship. A transportation stipend may be provided upon request. Support will be given for receiving credit through your academic institution.

Send your resume and cover letter to [info@microcreditsummit.org](mailto:info@microcreditsummit.org). No phone inquiries please. For more information please visit our website: <http://www.microcreditsummit.org>.