



MICROCREDIT SUMMIT CAMPAIGN

A Project of RESULTS Educational Fund

State of the Campaign Report Internship

Applications received on a rolling basis

How you will benefit

You will gain a nuanced understanding of the microfinance and financial inclusion sector, particularly who the actors are, what the challenges and exciting innovations are, and how the sector is evolving to better serve the interest of the extreme poor.

You will have opportunities to interact directly with major microfinance actors, as well as to attend learning events and seminars in the DC area.

You will learn about various issues that concern microfinance practitioners, such as social performance, health integration, and gender empowerment.

You will be an integral part of a close-knit and fast-paced team, observing the inner-workings of a development organization.

You will hone your project coordination and language skills—from communicating with microfinance institutions and networks around the world, to learning how to work with data reported to our organization, to creating new material to feature on the report’s website, to researching possible topics for our next report— you will harness your team building skills and experience in research and event coordination.

What you will do

You will support the Microcredit Summit Campaign’s *State of the Microcredit Summit Campaign Report (SOCR)* as an SOCR intern putting together the various components that make up the report—data analysis and presentation, video interviews, report website, and more—in order to make it the most comprehensive report specifically focused on providing the poorest with financial tools to help them move out of poverty. Specifically, you will,

The Microcredit Summit Campaign is a global anti-poverty campaign pursuing two goals: 1) reaching 175 million of the world’s poorest families with microfinance and 2) helping 100 million families lift themselves out of extreme poverty.

The Campaign convenes a broad array of actors involved with microfinance to promote best practices in the field, to stimulate the exchange of knowledge and to work towards alleviating world poverty through microfinance.

Your impact

As State of the Campaign Report intern, you will...

contribute to the most comprehensive report on poverty-focused microfinance

cultivate relationships with institutions and networks around the world

create an interactive experience for those seeking to learn about microfinance best practices

- Review drafts of translated materials for the upcoming SOCR 2015, including the Report's narrative, infographics, graphs, tables, interview transcripts, and report appendices
- Coordinate logistics for the launch of our SOCR 2015
- Pitch the launch of the 2015 Report to the media (US and international as well as respective country media) through communication with regional microfinance networks
- Aid in our data collection process, communicating directly with microfinance institutions and networks around the world through calls and email correspondences
- Update the Report website by editing video interviews conducted during our 2014 Summit
- Fulfill requests for our data (exporting information from our database)
- Translate documents and communications material into French and/or Spanish
- Provide other support as related to the overall Campaign as needed

What we will be considering

- Candidates should be able to commit a minimum of 24 hours per week; preference will be given to those who can commit to 40 hours per week.
- Duration:
 - Fall/winter: through January 30th
 - Winter/spring: January 5 – May 30; preference to longer commitment.
 - Summer: May 30 – August 22, preference to those able to stay for the fall semester
- Proficient spoken and written English and French and/or Spanish required. Arabic and Portuguese are also useful. Candidates should feel comfortable talking on the phone in a language other than English. Experience in translation helpful.
- Proficiency with software or other programs for **website** (WordPress [.org and .com], Square Space) and **video editing** (we use YouTube because we aren't video editors).
- Good organizational skills and ability to track and follow up on communication on a regular basis.
- Candidates should be highly motivated self-starters with a passion for international development, and particularly for reaching and empowering the very poor.
- Candidates do NOT have to currently be enrolled in an academic program.

PLEASE NOTE: This is an unpaid internship. A transportation stipend may be provided upon request. Support will be given for receiving credit through your academic institution.

Send your resume and cover letter to info@microcreditsummit.org. No phone inquiries please. For more information please visit our website: <http://www.microcreditsummit.org>.